

APPLICATION FOR EMPLOYMENT

PHILCOR TV & ELECTRONIC LEASING, INC., D/B/A NEDCO SUPPLY

This organization is an Equal Opportunity Employer and shall not, because of race, color, religion, age, sex, national origin, or handicap, fail or refuse to hire qualified applicants.

PERSONAL INFORMATION

Name _____ Date _____
Last First Middle

Address _____
Street City State Zip

Phone Number _____ Social Security Number _____

Position(s) Applying For _____ Wage or Salary Requirements \$ _____

Full Time Part Time Date available _____

- Are you legally eligible for employment in the United States? Yes No
- Are you over 18 years old? Yes No
- Are you currently employed? Yes No
- Are you currently on "lay-off" status and subject to recall? Yes No
- Is a position involving overnight travel agreeable to you? Yes No
- How many hours per week are you available? _____
- Are you available to work overtime? Yes No
- Are you available to work nights or weekends? Yes No
- Have you ever been employed with this company? Yes No
- If yes, when?* _____
- Do any of your friends, relatives or spouse work here? Yes No
- Have you been convicted of a felony in the past seven years? Yes No
- If yes, explain and give the jurisdiction (state, city or county, and year)* _____

Note: A yes response does not automatically disqualify an applicant for employment.

Are you currently on probation or parole? Yes No
If yes, explain and give the jurisdiction (state, city or county, and year) _____

Note: A yes response does not automatically disqualify an applicant for employment.

EDUCATION

	Name and address of school	No. of years attended	Did you graduate ?	Subjects studied and degree(s) received
Graduate School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No	
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Business or Vocational School			<input type="checkbox"/> Yes <input type="checkbox"/> No	

SKILLS

Summarize any special skills or qualifications that you acquired through employment or other experience that is applicable to the job that you are applying for.

EMPLOYMENT HISTORY

Please give accurate, complete full-time and part-time employment record. Start with your present or most recent employer.

May we contact your present employer? Yes No

Company Name	Telephone ()
Address	Employed – State month and year From To
Name of Supervisor	Ending Salary
State job title and describe your work	Reason for Leaving

Company Name	Telephone ()
Address	Employed – State month and year From To
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Company Name	Telephone ()
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Company Name	Telephone ()
Address	Employed – State month and year From To
Name of Supervisor	Ending Salary
State job title and describe your work	Reason for Leaving

If you wish to describe additional work experience, attach the above information for each position on a separate piece of paper.

REFERENCES

List three references who are not relatives or current employer.

Name	Title	Company Name & Address	Phone

Applicant's Certification and Agreement

I hereby certify that the facts set forth in the above employment application are true and complete. I understand that misrepresentation or omission of facts called for is cause for cancellation of this application or cause for dismissal if I become employed. I authorize this company to verify the accuracy of the facts contained herein and to obtain reference information on my work performance. I hereby release this company from any/all liability of whatever kind and nature that, at any time, could result from obtaining and having an employment decision based on such information. I hereby authorize and release from liability, all former employers, educational institutions, law enforcement agencies, and/or other government agencies who provide/release information regarding my employment, education, criminal conviction record, drivers license violations and motor vehicle accident records that may be in their possession, to this company and/or its agents. I further state that, should an employment offer be extended to me and accepted, that any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. I will fully adhere to the policies, rules and regulations of employment of this company. Further, I understand and agree that my employment is for no definite period and may be terminated at any time by me or this company for any reason without previous notice. I also understand that an offer of employment is conditional upon several criteria being met, including my satisfactory passing a physical examination and any/or associated laboratory tests, which may be prescribed by the company.

Date

Signature of Applicant

Fax to 702-365-8968 or E-mail to edh@nedco.com